**Administrative Board Meeting**

**Wednesday, June 26, 2024**

**\*\*\* This meeting was held both in-person at Capital Area Michigan Works! and virtually on Zoom \*\*\***

**Present**

Dana Watson (Chair)

Irene Cahill (2nd Vice Chair)

Joseph Brehler (Chair)

Bob Showers

Dave Pohl

Jeanne Pearl-Wright

Karla Ruest

**Present Cont.**

Robin Anderson-King

Trini Lopez-Pehlivanoglu

**Absent**

Brian T. Jackson

Jeffrey Brown

Ryan Sebolt

**Secretariat**

Carrie Rosingana

**Staff**

Becky Powers

Nick Chaffin

Robert Ramon

Tekea Norwood

**Guests**

Danielle Grubaugh

Ellie

Micah Hefty

Michelle Dillingham

Norean Saul

Rachel Dauer

Tammy Nemeth

**AGENDA**

 **ITEM #1 WELCOME –** Dana Watson called the meeting to order at 3:31 p.m.

 **ITEM #2 PUBLIC COMMENT**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* CONSENT AGENDA \*\*\*\*\* (Attachments for each item included) \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

 **Action ITEM #3 MINUTES OF MARCH 27, 2024 ADMINISTRATIVE BOARD MEETING**

 **Action ITEM #4 RECOMMENDATION OF PY2024 WORKFORCE INNOVATION & OPPORTUNIT ACT**

**(WIOA) FUNDING**

1. Adult b. Dislocated Worker

 **Action ITEM #5 RECOMMENDATION OF PY2024 WORKFORCE INNOVATION & OPPORTUNITY ACT**

**(WIOA) YOUTH FUNDING**

 **Action ITEM #6 RECOMMENDATION OF PY2024 WAGNER PEYSER/EMPLOYMENT SERVICES**

**FUNDING**

 **Action ITEM #7 RECOMMENDATION OF AY21/AY22 WORKFORCE INNOVATION & OPPORTUNITY**

**ACT (WIOA) STATEWIDE ACTIVITIES FUNDING**

 **Action ITEM #8 RECOMMENDATION OF JOBS FOR MICHIGAN GRADUATES (JMG-23) INCENTIVE**

**FUNDING**

 **Action ITEM #9 RECOMMENDATION OF PY2024 ONE-STOP OPERATOR FUNDING**

 **Action ITEM #10 ACCEPTANCE OF 2024 MICHIGAN RECONNECT TARGETED OUTREACH FUNDING**

 **Action ITEM #11 ACCEPTANCE OF CAMW! AGENCY BUDGET FOR FISCAL YEAR 2024**

 **Action ITEM #12 GENERAL FUND RESOLUTION FOR APPROPRIATION**

 **Action ITEM #13 APPROVAL OF GAFFNEY & ASSOCIATES MONITORING CONTRACT**

 **Action ITEM #14 RECOMMENDATION FOR CAMW! AGENCY AUDITOR FOR FISCAL YEAR ENDING**

**JUNE 30, 2024**

 **Action ITEM #15 RECOMMENDATION FOR THE PUBLIC RELATIONS & MARKETING SERVICES**

**CONTRACT**

 **Action ITEM #16 RECOMMENDATION FOR HUMAN RESOURCES CONSULTANT SERVICES**

**CONTRACT**

 24-02 Bob Showers motion to accepts consent agenda. Irene Cahil supports the motion.

Motion passes unanimously.

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**ITEM #17 HOT JOBS/RAPID RESPONSE & JOBS FILLED/JOBS POSTED**

Tekea Norwood gives a brief update regarding the jobs filled report, stating that the

CAMW! Business Services Team helped fill over 122 jobs across multiple business

sectors for the months of April and May. She moves on to discuss a recent Rapid Response report regarding Gestamp and a temporary layoff of 150 people taking affect in July. CAMW!, LEO, UIA, and WIOA are all prepared to meet with the employees during the rapid response.

 **ITEM #18 COMMUNICATIONS REPORT**

 Rachel Dauer gives the communications report on behalf of Piper & Gold, highlighting some

projects in the works regarding CAMW!. Rachel gives updates on the Women in Manufacturing

video being put together highlighting the past, present, and future of women in engineering.

She also gives a brief update on the upcoming filming for the second season of the Women In

Workforce youtube series.

 **ITEM #19 CEO REPORT**

Carrie opens her CEO report by updating on the progress of CAMW!'s efforts to secure HR consultant services. She announces they have made a decision and are currently contacting the chosen organization. She emphasizes their upcoming focus on various HR resources, feedback on job descriptions, and salary adjustments. Carrie moves on to share insights into recent federal developments, highlighting the impending reauthorization of the Workforce Innovation and Opportunity Act (WIOA), soon to be known as the Stronger Workforce for America Act. She notes that a bill is progressing through the Senate HELP committee, with a markup scheduled for later in June. Carrie also discusses the WIOA Reauthorization Letter from the US Conference of Mayors, which advocates for flexibility in WIOA funding allocation at the local level due to concerns with the language of the reauthorization bill.

Moving on to some State updates, by sharing that Director Susan Corbin from the Department of Labor and Economic Opportunity gave a presentation at the recent Workforce Development Board Meeting earlier in June regarding the Statewide Workforce Plan. Directly following this board meeting, Carrie shares that CAMW! Hosted a roundtable

Carrie shares some high-level reports regarding UIA statistics and ALICE reports. From the Michigan Center for Data and Analytics, Carrie states that during April. Michigan’s seasonally adjusted jobless rate remained at 3.9 percent for the third consecutive month. She also shares that Clinton, Eaton, and Ingham counties all ranked within the top 11 counties for the lowest unemployment rates in the region.

In Carrie's update on the Alice Report for Michigan, she presents fresh data from 2022 that reflects the impact of inflation, increasing wages, and the conclusion of pandemic assistance on working families throughout the state. The report estimates that over 100,000 new households in Michigan have slipped below the ALICE threshold since the pre-pandemic period of 2019, causing the statewide percentage of households below this threshold to rise from 38% to 41%. ALICE, standing for Asset Limited, Income Constrained, Employed, refers to households earning more than the Federal Poverty Level but less than the basic cost of living for their area. Despite some improvements, many households continue to face difficulties, particularly as wages lag behind the rising costs of essential household items such as housing, childcare, food, transportation, healthcare, and basic communication services. Those falling below the ALICE Threshold, including ALICE households and those in poverty, struggle to afford these essentials. Carrie concludes her discussion on the ALICE reports by highlighting specific localized statistics.

 Carrie provides some local updates by first sharing that CAMW! is housing the

UIA office for June and July while their main location undergoes renovations.

Carrie moves on to share that Good Jobs, Great Cities National League of Cities Visit plan to visit the City of Lansing May 20th and 21st. As part of the visit, DOL Women’s Bureau Midwest hosted an Advancing Equity in Infrastructure forum in Lansing Michigan to discuss increasing the percentage of women in skilled trades. Carrie participated as a panelist and highlighted that the Capital region has the highest percentage of women in apprenticeships according to the LEO Registered Apprenticeship Michigan Dashboard Update at 22.2%. Recent administrative data from the Office of Apprenticeship's Registered Apprenticeship Partners Information Data System (RAPIDS) reveals that women represented only 13.8 percent of active registered apprentices nationally. Also discussed ongoing regional partnerships that are key to collaborative success in the region.

A series of Letters of Support have been procured from CAMW! for entities such as GM, WIN, Volunteers of America Michigan, Lansing BWL, Clinton Transit, CATA, Davenport University, and Capital Area Housing Partnership.

Last week, Carrie noted that CAMW! organized the inaugural Capital Area Childcare Coalition and Employer Roundtable. Employers from diverse industries gathered to discuss strategies for addressing childcare challenges faced by their employees.

Carrie was invited to take part in a conversation regarding developing Michigan's workforce for the EV future hosted by an aide to President Biden. Participants included representatives from the Department of Labor, Department of Energy, state officials, and workforce experts. The sessions included discussions on EV manufacturing and infrastructure needs. Carrie emphasized that EV efforts should not only concentrate on auto manufacturing but also consider infrastructure, such as station placement, maintenance, and servicing. She highlighted the need for statewide focus beyond southeast Michigan and Detroit, stressing inclusivity of all regions like the UP and northern parts for Michigan to become a comprehensive EV hub.

In relation to that, the state of Michigan has decided to terminate the current EV Jobs Academy Grant with the Workforce Investment Network (WIN) and to bring the EV focus statewide and be managed by LEO.

Carrie mentioned that MSU contacted her about three distinct projects. The first involves an EDA Grant received through the MSU Foundation named the MARS Tech Hub, focusing on diamond technology. She added that both herself and Tekea Norwood were asked to contribute to the workforce aspects of this initiative. Additionally, the group is pursuing a National Science Foundation grant that could provide $15 million over 10 years for their research. Another NSF grant application is centered on biodegradable packaging.

Carrie shares a brief reminder of the upcoming MI Career Quest Capital Area event happening on December 3rd.

Lastly, Carrie mentioned that the Business Services Team at CAMW! assisted in submitting employer-led collaborative GoingPRO applications, resulting in over $500,000 in additional GoingPRO funds to support employers, in addition to the Cycle 2 funds already allocated.

 **ITEM #20 MEMBER ROUNDTABLE**

 Joe Brehler mentioned that GM has indicated they are bringing in 100 new hires a month

since May and are adding 3rd shift positions. He also shared concerns that many of these

new employees have barriers to housing and expressed concern that many were sleeping in their cars.

 **ITEM #21 ADJOURNMENT**

 Dana Watson adjourned the meeting at